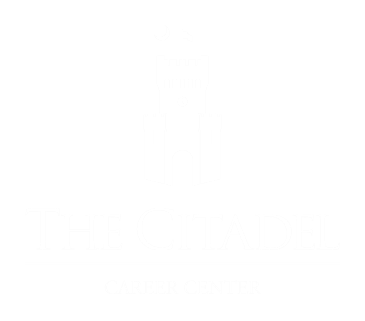
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| --- | --- | --- | --- | --- |
|  | **FRESHMAN**  **YEAR** | **SOPHOMORE**  **YEAR** | **JUNIOR**  **YEAR** | **SENIOR**  **YEAR** |
| **EXPLORE** | **Visit The Citadel Career Center + our website (https://go.citadel.edu/career/) REGULARLY** | | | |
| * Identify VIPS (values, interests, personality, & skills): *‘Focus2’* * Develop SMART Goals * Login to Handshake | * Use *‘What Can I Do With This Major?’* to explore career options * Review, and edit SMART Goals * Research graduate school if that is of interest | * Be familiar with your options from *‘What Can I Do With This Major?’* * Search for an internship for the fall, spring, or summer *(or multiple)* * Review and prepare STAR stories | * Polish resume, LinkedIn, cover letter, references, and STAR stories * Research 3-5 potential companies or geographical areas of interest |
| **PREPARE** | **Update resume throughout EACH SEMESTER/ YEAR** | | | |
| * Discuss your major with mentors, family, and friends to confirm your decision * Join clubs, sports teams, and/ or   Leadership positions on campus   * Create LinkedIn | * Conduct 5 informational interviews through LinkedIn * Practice interviewing with Career Center Staff or *‘Interviewstream’* | * Conduct 5 informational interviews through LinkedIn * Create a cover letter * Develop your go-to references document * Develop a job search strategy * Make a Plan B (backup) | * Conduct informational interviews through LinkedIn * Schedule a mock interview with someone at The Career Center * Implement your job search strategy |
| **ENGAGE** | **Attend Ready, Set, Hire, and the Career + Internship Fair EACH SEMESTER** | | | |
| * Add LinkedIn connections such as professors, coworkers, friends, family, etc. (50—100 connections) * Search for summer job/ internship related to your career interests | * Expand your network on LinkedIn with a goal of 100 or more career-center-stacked-whiteconnections yearly * Secure your 1st summer   internship | * Expand your network and stay active on LinkedIn * Secure a fall, spring, or summer internship *(or multiple)* | * Expand your network and stay active on LinkedIn * Actively apply and interview for multiple full-time positions, or graduate schools * Follow-up and evaluate offers |



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